

# POLICY & FINANCE COMMITTEE MEETING – PROGRESS REPORT

Appendix A

Item	Action Agreed at Committee	Action Taken	Responsibility	Time Schedule
OFFICE	<p><b>TO CONSIDER AND AGREE TAKING OUT CYBER INSURANCE AT A MAXIMUM COST OF £300 PER ANNUM.</b> Members were unsure of the full extent of the cover provided by Cyber Insurance and requested more information before a decision could be made.</p>		EDC	In Progress
POLICIES	<p><b>TO CONSIDER CHANGING THE CURRENT PAYROLL PROVIDER AND AGREE FOR THE TOWN CLERK TO INVESTIGATE OPTIONS TO APPOINT A NEW PROVIDER AT AN AGREED MAXIMUM MONTHLY VALUE.</b> Members considered the options provided and <b>RECOMMENDED</b> that the Town Clerk investigate new payroll providers and delegated the power to the Town Clerk to appoint a suitable provider at a maximum cost of £50.00 per month.</p> <p>Allotments Policy – members <b>RECOMMENDED</b> that the policy wording in the allotment rules under item 4 is changed to remove the word 'commercially' and replace this with 'retail'.</p>	Policy updated.	EDC	Complete